

**MINUTES OF BOARD BUSINESS MEETING**  
**BOARD OF TRUSTEES, MADISON SCHOOL DISTRICT 321**  
**April 16, 2020**

**Board Members present**

Holly Allen	Kevin Howell	Justin Egbert
Ryan Laird	Brian Pyper	

**Also present**

Dr. Geoffrey M. Thomas, Superintendent  
Randy Lords, Assistant Superintendent  
Varr Snedaker, Business Manager

Pledge of Allegiance – Randy Lords

Prayer – Kevin Howell

**Board Business Meeting**

Board Chairman Kevin Howell called the meeting to order at 7:10 pm, in the Madison Education Center Board Room. It was determined that a quorum was present.

**Agenda**

Mr. Laird moved that the Agenda be approved as amended; K. End of year Closure and L. Operational Levy, were added to the Current Business. Mr. Pyper seconded the motion, which passed unanimously.

**Consent Agenda**

Mr. Pyper moved that the following items of the Consent Agenda be ratified and approved.

**Minutes:** March 19, 2020, Board Business Meeting, as written.

**Checks** #71988 through #72152 and ACH192000414 through ACH192000454, with #71995, #72003, #72035, #72040, #72045, #72046, #72048, #72051, #72056, #72058, #72062, #72068, #72076, #72077, #72078, #72079, #72090, #72096, #72097, #72098, #72104, #72116, #72117, #72118, #72119, #72143, #72144, #72145, #72146, #72147, #72148, #72149, #72150 and #72151 void.

**Financial Reports:** for March  
**Surplus Property:**

625 – Library Books from Jr. High – No Value

**Employment for March:** Listed on page 5.

The motion to ratify and approve items on the Consent Agenda was seconded by Ms. Allen and passed unanimously.

**Success Stories**

Dr. Thomas introduced new administrator Jarin Draney. Mr. Draney will receive his assignment later this month. The Board has accepted this posting. Madison School District is still financially sound with all employees currently employed. The track at the High School has been opened to community use.

Food services is currently serving 3850 meals a day at the Grab N' Go Breakfast & Lunch. This program is available to all children ages 1-18 during the Soft Closure of Madison School District.

**Bond Projects Update/ Indoor Practice Facility**

Logan Bingham, with Headwaters Construction, showed updated pictures of Lincoln Elementary. The Gym floor has been leveled and is waiting for installation of the flooring. The addition to the Kitchen is in the demolition stage and will include expansion and a raised ceiling. The old gym floor will also be refinished. Once the floors are installed the building will enter the final cleaning stage.

The High School flooring and Middle School HVAC projects are completed.

Bids for the Metal Structure of the Indoor Practice Facility were opened, as well as bids for other jobs.

Board Members asked about the project at Adams Elementary. Mr. Bingham indicated that the project is currently on hold as other options are considered.

**JHS Heat Exchanger & Installation**

Business Manager Varr Snedaker presented bid information from March to replace and install the Heat Exchanger at Madison Junior High School. Mr. Pyper made a motion to accept the bid from Rocky Mountain Boiler in the amount of \$50,590.00 for the purchase and installation of a Heat Exchanger at the Junior High. The motion was seconded by Mr. Egbert and passed unanimously.

**JHS HVAC**

Business Manager Varr Snedaker presented information to seek a bid for the purchase of new HVAC controls at the Junior High School. The current controls are decades old and need to be updated to

increase efficiency. An estimated cost of \$250,000 to \$300,000 is expected to complete the project. Ms. Allen motioned to allow bids to purchase new HVAC controls at the Junior High. The motion was seconded by Mr. Pyper and passed unanimously.

### **Emergency School Closures**

Mr. Laird made a motion to Declare Emergency Closures of the School District and petition the Idaho State School Board to waive attendance for the dates of April 7-April 10, April 13-April 17 and April 20, 2020. The cause of the closure being; COVID-19. The motion was seconded by Mr. Pyper and passed unanimously.

### **Last Day of School**

Dr. Thomas restated to the Board that May 22, 2020 will be the last day of the 2019-2020 School Year.

### **Waive Senior Projects, ISAT Testing and A, B, Pass, Incomplete Grade**

Dr. Thomas proposed to the Board the need to waive Senior projects and ISAT testing. He also recommended a temporary grading system for the last semester of school, with an A, B, Pass and Incomplete grade available to teachers. Mr. Pyper motioned to waive Senior Projects and ISAT testing for the semester as well as implement the A, B, Pass and Incomplete grading system for the current semester. Mr. Laird seconded the unanimous motion.

### **403b Plan Restatement**

Business Manager Varr Snedaker presented information for the restatement of a 403b Plan. The 403b is a Tax-Sheltered Annuity or a pre-tax retirement plan. This plan needs to be restated to comply with IRS law. Mr. Egbert made a motion to Restate the 403b Plan and Mr. Pyper seconded the motion. This motion passed unanimously.

### **Purchase of Network Switches**

Mr. Snedaker presented a plan to upgrade network switches for all school buildings. A process is required by Universal Service Administrative Co. (USAC) to be eligible for a 60% reimbursement of the total cost through e-rate funding. The purchase would be made through OETC, a company that has already bid the switches and components. Mr. Pyper made a motion to start the process by filing Form 471 with USAC. Ms. Allen seconded the motion which passed unanimously.

### **Amended Budget 2019-2020 Fiscal Year**

Mr. Snedaker presented an Amended Budget for the 2019-2020 Fiscal Year. This Budget includes the Emergency Levy money that was approved by the Board in a Special Board

Meeting on September 10, 2019. Ms. Allen made a motion to approve the Amended Budget 2019-2020. This was seconded by Mr. Egbert and passed unanimously.

### **End of Year Closure**

Dr. Thomas recommended that the Board consider allowing students to return to school in May. Noting the risks involved, Dr. Thomas is concerned for the Special Ed students who typically receive instruction one-on-one. Seniors are also a concern, as they will miss out on the final school activities. Dr. Thomas noted that Teachers and Staff will be returning to work on April 21, 2020.

Board members discussed the pros and cons associated with returning to school before the years end. Mr. Laird proposed that students remain in a “Soft Closure” through the end of the School Year or May 22, 2020. Board Members approved the motion with Mr. Pyper giving a Nay vote.

### **Operational Levy**

An Operational Levy or Supplemental Levy of \$2,731,000 approved at the February 20, 2020 Board Meeting has been revised to the current Levy amount of \$1,995,000. Board Members felt that the original amount would be in the best interest of the local economy. Mr. Pyper made a motion to accept the revised levy amount and Mr. Laird seconded the motion. This motion passed unanimously.

### **ADJOURNMENT**

The meeting was adjourned at 8:23 pm.

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Clerk

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Board Chairman

**Classified New Employees for March 2020**

Name	Building	Position Title
BAIR, TEL S	GENERAL	GROUNDS SUMMER
BROWN, RYAN MATTHEW	GENERAL	SUBSTITUTE
HUNSAKER, MCKENZIE CHRISTINE	GENERAL	SUBSTITUTE
SPEAR, KERI-ANNE EMY	SPECIAL SERVICES	SPEAR, KERI-ANNE EMY

**Classified Transfers March 2020**

Name	Building	Position Title

**Classified Resignations March 2020**

Name	Building	Position Title

**Certificated New Hires March 2020**

Name	Building	Position Title
DRANEY, JARIN	TBD	ADMINISTRATOR
BRONSON, DIANA	KENNEDY ELEMENTARY	TEACHER
SHIFFLER, DIANA	KENNEDY ELEMENTARY	TEACHER
WILLIS, LORI	KENNEDY ELEMENTARY	TEACHER
DODD, SAVANNAH	MADISON HIGH SCHOOL	TEACHER- ENGLISH
SHUMWAY, KELSEY	MADISON HIGH SCHOOL	TEACHER- FAMILY CONSUMER SCIENCE
WITHERS, EMILY	MADISON HIGH SCHOOL	TEACHER- ENGLISH
BRUGGER, CHRISTINE	MADISON JUNIOR HIGH	TEACHER- HISTORY
MAYERS, JEFFREY	MADISON JUNIOR HIGH	TEACHER- SOCIAL STUDIES
RHODES, TIFFANY	MADISON JUNIOR HIGH	TEACHER- ENGLISH
ROSENTHAL, KAITLIN	MADISON MIDDLE SCHOOL	TEACHER- 6TH
KELLER, SABRINA	SOUTH FORK ELEMENTARY	TEACHER
NEUMEYER, ALYSSA	SOUTH FORK ELEMENTARY	TEACHER

**Certificated Transfers March 2020**

Name	Building	Position Title

**Certificated Resignations March 2020**

Name	Building	Position Title
WATSON, COURTNEY	KENNEDY ELEMENTARY	TEACHER
EVANS, GLEN	MADISON JUNIOR HIGH	TEACHER- ENGLISH
JONES, MARILYN	MADISON JUNIOR HIGH	TEACHER- ENGLISH
WILLIAMS, LORELLE	MADISON JUNIOR HIGH	TEACHER- ENGLISH